

## European Space Thermal Engineering Workshop

18-20 October 2022 | Noordwijk, the Netherlands



Dear participant,

In anticipation of your arrival at ESA-ESTEC for the **ESTEW Conference scheduled for the 18-20 October 2022**, please take this opportunity to familiarise yourself with the security and entrance procedure at ESTEC and other useful information regarding the meeting.

Attached you will find a welcome document containing the following information:

- ESTEC Entrance Procedure
- Visitor Safety & Security Information
- How To Get To ESTEC
- ESTEC Contact Numbers
- ESTEC Facilities
- Map of ESTEC
- Noordwijk Hotels
- Map of Noordwijk

For those that don't have an ESA employee or Delegate badge, you will need to check in with an official photo ID at the Security Gatehouse on arrival, before making your way to the Newton Room located in the Conference Centre inside the main building. For directions refer to the map of ESTEC inside the attached document.

A quick word about the ESTEC restaurant during lunch on the days of the meeting. The ESTEC restaurant caters to a multitude of visitors per day, from ESA staff to conference participants. In order to ensure a smooth flow of visitors while avoiding any bottlenecks along the way we encourage you to go to lunch as of 13:00 on all days. The event programme is also set up to support this timing.

Our goal is for everyone to experience a smooth and uneventful arrival at ESTEC, but we kindly ask that you keep in mind that moving large groups of people can lead to unforeseen delays and therefore count on your understanding and cooperation should this be the case.

On behalf of the organisers,  
With kind regards,

ESA Conference Bureau / ATPi Corporate Events  
Keplerlaan 1, 2201 AZ Noordwijk, The Netherlands  
PO Box 299, 2200 AG Noordwijk, The Netherlands  
T: +31 (0)71 565 5005  
E: [ESAConferenceBureau@atpi.com](mailto:ESAConferenceBureau@atpi.com)

